

Nurse Delegation: Credentials and Training Verification

4. LONG TERM CARE WORKER'S (LTCW) NAME (PRINT)

5. Credential Verification

Attach a copy of internet Provider Credential Search

<http://www.doh.wa.gov/LicensesPermitsandCertificates/ProviderCredentialSearch>.

OR COMPLETE THE FOLLOWING

A. RN Delegator has verified that the Long Term Care Worker is currently registered or certified in Washington state and is in good standing without restriction. Date of verification: _____

B. Washington State Certificate/Registration Number for _____
 NAR NAC HCA – C

C. Expiration Date: _____ Registered Certified

6. Training Verification

Required for NAR, NAC, and HCA-C before delegating.

Nurse Delegation for Nursing Assistants (9 hours) Date: _____

Nurse Delegation Special Focus on Diabetes class (3 hours) Date: _____
 (ONLY if providing delegated insulin injections)

Basic Caregiver Training class required for NAR's before delegating:

Basic Training (Core Competency) Date: _____

Revised Fundamentals of Caregiving (RFOC) or alternative DSHS approved course Date: _____

DDA CORE Basic Training Date: _____

DDA 32 hour letter

PRIDE Training (**Foster Care setting**) Date: _____

Basic Training certificate required of HCA before delegating*:

NAR credential Date: _____

* Dual credential is no longer required after the HCA becomes certified.

EXEMPT LONG TERM CARE WORKERS

The HCS LTCW employed sometime between January 1, 2011 and January 6, 2012 and the DDA LTCW employed sometime before January 1, 2016 should have a letter from the employer who employed them stating they have completed the basic training requirements in effect on the date of his or her hire.

Letter of employment verification Date: _____

Basic Training (Core Competency) OR Date: _____

Revised Fundamental of Caregiving (RFOC) Date: _____

DDA CORE basic Date: _____

DDA 32 hour letter Date: _____

7. RND SIGNATURE

8. DATE

To register concerns or complaints about Nurse Delegation, please call 1-800-562-6078

DISTRIBUTION: Copy in client chart and in RND file

Instructions – Nurse Delegation: Credentials and Training Verification

All fields are required unless indicated “OPTIONAL”.

1. Client Name: Enter ND client's name (last name, first name).
2. Date of Birth: Enter ND client's date of birth (month, day, and year).
3. ID Setting: OPTIONAL – Enter client's ID number as assigned by your business OR enter settings “AFH”, “ALF”, DDA Program, “In-home”.
4. Long Term Care Worker's Name: Enter name of Long Term Care Worker (print).
5. Credential Verification: If you use the internet site, print a copy of the results of this caregiver's credential search. Mark the box with an “X” and fasten copy to this form. If you do not use the internet site, complete A., B., and C. with the proper dates and check “Registered” or “Certified”, as appropriate, for this individual.
6. Training Verification: Check the box and insert the date class was completed for the 9 hour class. Check the box and insert the date class was completed for “Special Focus on Diabetes” (only if providing delegated insulin injections). If caregiver is an NAR, NA-C or HCA, check the box and insert the date you verified that the appropriate basic caregiver class was completed.

HCA are required to complete the 40 hours Basic Training of the 75 hour Home Care Aide Training if they are being delegated prior to completion of their certification.

EXEMPT LONG TERM CARE WORKERS

The Long Term Care Worker employed sometime between January 1,2011 and January 6,2012 and DDA Long Term Care Worker employed sometime before January 1, 2016 should have a letter from the employer who employed them, stating they have completed basic training requirements in effect on the date of his or her hire. Basic training could be the Revised Fundamental of Caregiving or Basic Training Core Competency (40 hours of 75 hour HCA-C).

Reminder – For an NA-R or HCA working in supported living or group training homes, DD-Basic Training (32 hours) fulfills the requirement for RFOC. For an NA-R or HCA working in any other DD setting, or with HCS clients, a basic caregiving class usually Basic Caregiver Training (Core Competency), RFOC (or modified FOC), must be completed before performing a delegated task.

7. and 8. RND Signature and Date: The delegating nurse signs and dates each caregiver entry.